



Fire  
door keep  
shut

# Fire protection measures

## Understanding your responsibilities

A half-day seminar designed to inform and raise awareness of passive fire protection and the duties placed on the Responsible Person under the RRFSo.

### DATES & VENUES FOR 2017

9<sup>th</sup> May  
*The Building Centre, London*

18<sup>th</sup> July  
*Glasgow University, Glasgow*

14<sup>th</sup> November  
*Manchester University, Manchester*

**FREE**  
SEMINAR

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Through a series of short seminars, Exova BM TRADA and a panel of industry experts will provide essential guidance to those responsible, on how to fulfil the requirements of the RRFSO:

- The RRFSO, what it means for the responsible person and why it matters
- the fire risk assessment, what the responsible person needs to consider
- the importance of appointing a competent fire risk assessor
- how third party certification can help the responsible person
- the role of the enforcing officer
- legal obligations of the fire risk assessor.

**The day is designed for individuals working in the following areas:**

- building control
- care homes
- educational establishments
- facilities & estates management
- fire & rescue services
- healthcare sector
- hotel and leisure
- housing associations
- local authorities.

## PROGRAMME

**08:45 – 09:15**

Registration and breakfast

**09:15 – 09:25**

Welcome and introduction

**09:25 – 09:45**

**The RRFSO: Does it matter?**

*Simon Bailey, Exova BM TRADA*

- What the RRFSO is trying to achieve
- Key points to consider
- Compliance - the new role of the fire & rescue services

**09:45 – 10:20**

**Passive fire protection: Getting it right**

*Niall Rowan, ASFP*

- What knowledge does a Fire Risk Assessor need to have?
- How much of the passive fire protection needs to be inspected?
- Introduction to the ASFP Guide to Passive Fire
- Protection for Fire Risk Assessors

**10:20 – 10:50**

**What does competent look like?**

*Steve Skarratt, Fire Service College*

- Why bother with defining competent?
- Who decides what competency is?
- What does a competent Fire Risk Assessor look like?
- How do you achieve competency?

**10:50 – 11:00**

Questions for the panel

**11:00 – 11:30**

Coffee break

**11:30 – 12:00**

**Third party certification**

*Simon Bailey, Exova BM TRADA*

- Why and when to specify third party certification?
- Fire doors as an example

**12:00 – 12:30**

**The view of the Fire & Rescue Service**

*Nick Coombe, Chief Fire Officers Association (CFOA)*

- The role of the enforcing officer
- The inspection and what the enforcing officer looks for
- The consequences of non-compliance

**12:30 – 13:00**

**Legal responsibilities of Fire Risk Assessors**

*Carl May-Smith, Browne Jacobson LLP*

- The legal obligations of professional risk assessors under the RRFSO
- Case study: The first prosecution of a Fire Risk Assessor
- Compliance

**13:00 – 13:30**

Questions for the panel

**13:30**

Depart

**FOR FURTHER DETAILS PLEASE CONTACT:**

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## YOUR PRESENTERS



**Simon Bailey**  
*Senior Product Assessor*

As a Senior Product Assessor, Simon is responsible for producing product and job specific assessments of passive fire protection products and conducting site surveys of both modern and historic buildings to assess the performance of existing fire doors. Simon also delivers presentations and training seminars on passive fire protection for different sectors of industry and has authored technical articles for fire sector publications.



**Niall Rowan**  
*Chief Operations Officer*

Niall is the Chief Operations Officer at the ASFP and has extensive experience in all aspects of passive fire protection, fire regulation and fire standards, both in the UK and within Europe. He has worked in the fire safety testing, certification and fire consultancy arenas for more than 30 years.



**Steve Skarratt**  
*Head of Protection and Prevention*

Steve is Head of Protection and Prevention at the Fire Service College and is responsible for all aspects of the quality of training delivery. He has worked in education management for over 16 years, working closely with Fire & Rescue Services, as well as private sector organisations, to identify role based competencies.



**Nick Coombe**  
*Enforcement Lead officer, Chief Fire Officers Association (CFOA)*

Nick's 32 years' service for the London Fire Brigade has spanned many roles including Inspecting Officer, Team leader, Head of Fire Safety Training, Enforcement Manager and Head of Fire Safety Policy. He has helped write DCLG guides and as the Chair of CFOA Enforcement working group helped produce policies and guidance on the RRO to Fire & Rescue Services. He is currently CFOA lead on Fire Safety Enforcement, sits on the Fire Risk Assessment Competency Council and BSI Standards, and is also the IFE lead assessor on Fire Risk Assessment Register of Auditors.



**Carl May-Smith**  
*Barrister*

Carl May-Smith, a barrister at national law firm Browne Jacobson, advises Fire Authorities and other public bodies on regulation and enforcement matters getting involved in prosecutions under the Regulatory Reform (Fire Safety) Order 2005.

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# Booking Form

## FIRE PROTECTION MEASURES

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Please complete and return to [courses@exova.com](mailto:courses@exova.com) or **Exova BM TRADA, Chiltern House, Stocking Lane, High Wycombe, HP14 4ND.**

### CONTACT DETAILS

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### DELEGATE DETAILS

Delegate: \_\_\_\_\_  
Job title: \_\_\_\_\_  
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Telephone: \_\_\_\_\_  
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### Testimonials

"I found the course very informative, interesting and useful. There was a good cross section of speakers who delivered their presentations at the right level."

*Ross Pritchard Building Control Officer, South Gloucestershire Council*

"A very worthwhile and informative event, with the added benefit of the opportunity to network with fellow fire safety colleagues."

*Steve Goodburn Sales Director, Pyroguard UK Ltd*

"Excellent content, I really learnt a lot on the day and found the information useful and informative."

*Dave Riley Standards and Accreditations Manager, Duraflex*

### Terms of business

#### Changes to the event

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